



# St. Robert Bellarmine Religious Education Registration 2008-2009 Information/Procedures

In order for us to adequately build on the faith values that you share with your children at home, we ask that you read this form in its entirety and call us if you have any questions or concerns about our religious education program.

We are aware that our program may be a new experience to some of you and to that we extend a special *Welcome!* We need everyone help to make this a meaningful program for the students and therefore it is important that we all do our part to make it successful.

## General Information

1. Children must be re-registered each year to remain in our program.
2. Each completed application will be given preference based on date and time received.
3. Religious Education Teachers have priority, whenever possible, for placement of their child(ren)'s classes.
4. Class size is limited to 14 students.
5. Parent handbooks with class assignment for students will be available in late July and must be picked-up (in the Gathering Area of the new Church) in order to verify class assignments for each student. Watch the church bulletin for further information.
6. Baptismal certificates are required for each newly (first time) registered student.

## Religious Education Class Schedule

Monday, Tuesday or Wednesday.....	4:00 pm to 5:00 pm.....	Grades K - 6
Monday, Tuesday or Wednesday.....	5:30 pm to 6:30 pm.....	Grades K - 6
Monday or Tuesday .....	7:00 pm to 8:00 pm.....	Grades 7 & 8

### \*\*What is needed for Registration?

- a) Registration form completed for each child (one form per child);
- b) Completed Volunteer Form (at least one parent per family **is required** to assist with the program); and
- c) Payment - **Note:** Anyone experiencing financial difficulties, should still register & contact Fr. O'Connor.

### \*\*When does Registration begin?

- **Teacher & Co-Teacher registration begins: Tues., Feb. 5<sup>th</sup>, 2008.** Note: **ONLY Teacher/Co-Teachers for the school year 2008-2009, may register their children beginning Tues., Feb. 5<sup>th</sup> through Friday, Feb. 15<sup>th</sup> from - 9:00 am to 5:00 pm.**
- **General In-Person Registration begins: Tuesday, Feb. 19<sup>th</sup>, 2008** on Tuesdays through Fridays from 9:00 am to 5:00 pm and continues this way throughout the year. No mail-in registrations accepted.

**Absolutely no registrations will be accepted on Mondays!**

### \*\*What is the tuition cost?

\$125.00 for one (1) child; \$150.00 for two (2) or more children

**Note: Tuition is \$175.00 for one or more children when registering after 4/30/08!**

**Tuition for qualified teachers and co-teachers (have completed background check and attended one (1) three-hour session of "Protecting God's Children" [VIRTUS]) are entitled to a 50% discount off the above schedule.**

Your child's faith ultimately depends on the sharing of your faith with them by going to Mass on Sundays and living Christian values at home. It is through your efforts and example, more than anything else, that your children will come to know Jesus and grow in their faith. We thank you for allowing us to help you in this process. We look forward to working with you and your children.

*The success of our Religious Education Program depends on your generosity as a volunteer.*

**Religious Education Program 2008 - 2009  
Registration Form — Complete One Per Child**

Office Use Only:		
Date/Time Rec'd: _____		
Amount: \$125	\$150	\$175
Teacher: \$62 <sup>50</sup>	\$75	\$87 <sup>50</sup>
<input type="checkbox"/> Check #: _____		
<input type="checkbox"/> Cash		

**Please remember to ADVANCE your child's GRADE!!!!**

Student's Full Name: \_\_\_\_\_ Please circle one: MALE FEMALE

Family Name (if different than student's): \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Student's D.O.B.: \_\_\_\_\_

Father's Full Name: \_\_\_\_\_ Religion: \_\_\_\_\_

Mother's **First & Maiden** Name: \_\_\_\_\_ Religion: \_\_\_\_\_

Child Resides With:     Both Parents     Father     Mother     Stepmother     Stepfather

Other (Please specify): \_\_\_\_\_

Father's Work Phone #: \_\_\_\_\_ Mother's Work Phone #: \_\_\_\_\_

Emergency Name/Relationship/Number: \_\_\_\_\_

Has any of the above information changed since last year? \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

*Student's Full Baptismal Name:* \_\_\_\_\_

**GRADE in Public School as of September 2008:** \_\_\_\_\_

**GRADE in Religious Education Program for September 2008:** \_\_\_\_\_

Does the student have any **Special Needs** (Physical, Learning Disability, Food Allergy, etc.)?: \_\_\_\_\_

Sacrament	Year	Church	City/State	Certificate Attached
<b>Baptized:</b>				___ Yes    ___ No
<b>First Penance:</b>				___ Yes    ___ No
<b>First Communion:</b>				___ Yes    ___ No
<b>Confirmation:</b>				___ Yes    ___ No

**OFFICE USE ONLY**

Date/Time Registered: \_\_\_\_\_ # of Children Registered: \_\_\_\_\_

Volunteer:  Teacher     Sub     HM     BS     Clerical     Refresh.

Day & Time Assigned:    M    T    W    4:00    5:30    7:00

Room # & Teacher Assigned: \_\_\_\_\_

**PARENTS**

**PLEASE COMPLETE!**

**Choice of Date/Time Preference:**

1st Choice: \_\_\_\_\_

2nd Choice: \_\_\_\_\_

3rd Choice: \_\_\_\_\_

**OFFICE Notes Only:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Volunteer Form 2008 - 2009

**PLEASE NOTE:** ALL volunteers are required to have the following prior to the start of school:  
(Please check box next to statement if already completed.)

- completed Work History Form
- background check & fingerprinting
- Protecting God's Children (a 3 hour adult awareness training program)

**Teachers with less than 1 year's teaching experience are required to attend a New Teacher's Training Seminar (in Aug./Sept.) which will cover lesson plans, classroom management, etc.**

It has been along tradition at St. Robert Bellarmine that our parish family has offered their time and talents. It is through caring, sharing, and praying, that our community has grown in love and support of one another. The Religious Education Program could not exist if it were not for the efforts of our volunteers. In response to this need, we ask you to volunteer.

*Each family is expected to participate in one of the activities listed below.*

**If you check off more than one (1) category, you will be scheduled in those checked off!**

**Teach a Religion Class:**

You are agreeing to teach once a week from September to May. However, there is some latitude for your personal schedule because you will be sharing the teaching responsibility with another teacher. You will be trained and provided with opportunities for personal Spiritual growth. We make every attempt to have 2 teachers in a classroom unless you prefer to teach alone.

**Please place my child in my class!**  Yes  No (If **no** is checked, your child will **not** be in your class!)

I would like to teach with: \_\_\_\_\_

**Grade Preference to Teach:** \_\_\_\_\_ **Day:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Grade Level Coordinators:**

As members of the Religious Education Advisory Board, these coordinators represent their grade level and conduct sessions at staff meetings.

**Substitute Teacher:**

Fill in for Teachers or Aides when needed. Scheduled to be in office at least once per month.

**Hall Monitor:**

Help provide security in the building while classes are in session. Scheduled at least once per month.

**Babysitters:**

Help watch the teacher's children during class in the babysitting room. Scheduled at least once per month.

**Clerical Help:**

Provide clerical help in the Religious Ed office while your child is in class. Scheduled at least once per month

**Refreshment Committee:**

Provide refreshments for various meetings or celebrations of the Religious Education Program.

***Please Note: If you are volunteering during Religious Education classes your children can receive babysitting by our Religious Ed babysitters!!***

*Thank you for volunteering! It is certainly a help for all of our children. We hope it will be a joy for you!  
Please **PRINT** & note the day/time you are available (i.e., same as your children's attendance in Religious Ed.).*

PARENT'S Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Signature: \_\_\_\_\_

*Thank you!*