

**St Rose of Lima School
51 Lincoln Place
Freehold, NJ 07728**

We are in the process of forming a School Advisory Board for our school, and are looking for qualified applicants to fill positions on the Board.

Purpose of the Board:

The Board gathers in the spirit of the gospel to promote, sustain and ensure the ministry of quality Catholic education. This is accomplished by providing vision, leadership and accountability in collaboration with diocesan, parish, and business communities. This is further achieved by making informed and deliberative decisions in designated areas and proposing recommendations in other areas to the pastor or pastors designee who makes the final decision.

Responsibilities:

The Board has advisory responsibilities in the following areas:

- * Planning
- * Finance
- * Recruitment and retention of students
- * Public Relations, Marketing
- * Development
- * Evaluation of the Board and the principal

Appointment and Number of Members:

The Board will be composed of no fewer than seven (7) and no more than nine (9) members appointed by the Pastor. A maximum of no more than 30% of the members will be representatives of the current school parent community

Term of Members:

For the first appointment of a Board and at appropriate times in the future, the Pastor may designate terms of one (1) and two (2) years for positions on the Board in order to avoid too many members' terms expiring at one time. Members appointed to one (1) and two (2) year terms in this manner may be reappointed to two (2) full three (3) year terms.

Committees:

The Board will consist of, but not limited to the following Committees:

- * Executive Committee
- * Finance Committee
- * Compensation Committee
- * Board Development Committee
- * Advancement Committee
- * Public Relations and Marketing Committee

Conflict of Interest:

Board members must disclose any existing or potential conflicts of interest and abstain from discussions or other actions in those areas where a conflict exists. A conflict of interest would occur if the outcome will grant the person any financial or personal benefit. Each member of

the Board will be required to sign a Conflict of Interest Statement annually

Appointments:

The Board Development Committee will identify, recruit and screen prospective members to submit to the full Board. The Board will present these nominees to the Pastor for possible appointment. This committee will also arrange for the orientation and training of new board members and the ongoing training of the full board.

If you are interested in serving the Community of St Rose of Lima School as a member of its School Advisory Board, please complete the following Cover Sheet and submit it with your resume no later than February 14, 2018 to:

Rev. James Conover, Pastor
St Rose of Lima Parish
16 McLean Street, Freehold, NJ 07728
Attn: School Advisory Board

Sincerely,

Rev James Conover, Pastor

Application for St Rose of Lima School Advisory Board

Name: _____

Address: _____

Phone Numbers: Home: _____ **Cell:** _____

Committees of Interest:

Finance _____ **Planning** _____ **Public Relations** _____

Board Development _____ **Advancement** _____

Enclosed please find my Resume

Signature _____ **Date:** _____